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### **ABOUT SUSTAINABILITY**

Sustainability is the continuing commitment to act responsibly by integrating social and environmental concerns into business operations. Sustainability goes beyond regulatory compliance to focus on how companies manage their economic, social and environmental impacts, as well as their relationships with stakeholders (e.g. employees, trading partners, government).

### **ABOUT THE ASSESSMENT**

The EcoVadis methodology framework assesses companies' policies and actions as well as their published reporting related to the environment, labor and human rights, ethics and sustainable procurement. Our team of international sustainability experts analyze and crosscheck companies' data (supporting documents, 360° Watch Findings, etc.) in order to create reliable ratings, taking into account each company's industry, size and geographic location.

### **ABOUT ECOVADIS**

EcoVadis provides the leading solution for monitoring sustainability in global supply chains. Using innovative technology and sustainability expertise, we strive to engage companies and help them adopt sustainable practices.

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### 1. SUSTAINABILITY PERFORMANCE OVERVIEW

Insufficient

### Score breakdown

Sustainability performance





Partial



Advanced

Good

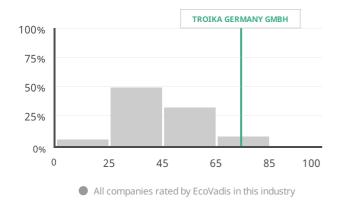


Outstanding



Average score

### **Overall score distribution**





TROIKA GERMANY GMBH has received a Gold Medal in recognition of its sustainability achievement. This award places it in the top of companies assessed by EcoVadis over the past 12 months.

### Theme score comparison



### **Corrective Action Plan in progress**

The Corrective Action Plan is a collaborative feature designed to support companies' performance improvement. It enables companies to build an improvement plan online, communicate planned and completed corrective actions and share feedback. TROIKA GERMANY GMBH has a corrective action plan in place and is working on improving their sustainability management system.

<sup>\*</sup> You are receiving this score/medal based on the disclosed information and news resources available to EcoVadis at the time of assessment. Should any information or circumstances change materially during the period of the scorecard/medal validity, EcoVadis reserves the right to place the business' scorecard/medal on hold and, if considered appropriate, to re-assess and possibly issue a revised scorecard/medal.

### 2. ASSESSMENT BENEFITS

### **Understand:**

**Get a clear picture of a company's sustainability performance.** The scorecard is the final output of the EcoVadis assessment. It rates and benchmarks a company's sustainability performance in four themes on a scale of 0-100 and highlights strengths and improvement areas.

**Know where a company stands compared to their industry.** Benchmark the company's sustainability performance against the industry with a score distribution graph and theme score comparisons.

**Identify industry trends.** Discover the primary sustainability risks, regulations, hot topics and best practices related to specific industries.

### Communicate:

**Meet customer needs.** More and more companies raise questions about their trading partners' environmental and social performance. The EcoVadis assessment allows companies to demonstrate their commitment.

**Leverage a unique communication tool.** Companies with an EcoVadis Scorecard avoid audit fatigue by sharing one assessment with all requesting customers.

### 3. ASSESSMENT PROCESS



#### **Customer Request**

Procurement, CSR, EHS, and Sustainability leaders in enterprises looking to monitor sustainability risk in the supply chain request an EcoVadis assessment for their trading partners.



#### Questionnaire

Based on a company's specific sustainability risk factors, a customized questionnaire is created. It contains 20 to 50 questions tailored to the industry, size and location.



### **Document Analysis**

Companies are required to provide supporting documentation for their answers to the questionnaire. These documents are reviewed by our analysts.



### **Public Information**

Company information that is publicly available, most often found on the company website, is also collected as evidence of their sustainability performance.



### 360° Watch Findings

360° Watch Findings comprise relevant public information about companies' sustainability practices, identified via more than 10,000 data sources. They can have positive, negative or no score impact.



### **Expert Analysis**

Our analysts combine all these elements to produce one unified scorecard per company.

### SCORECARD



### 4. ECOVADIS METHODOLOGY

### A. Four Themes and 21 Criteria

EcoVadis assessments focus on 21 issues which are grouped into 4 themes (Environment, Labor & Human Rights, Ethics, Sustainable Procurement). The 21 issues or criteria are based upon international sustainability standards such as the Global Compact Principles, the International Labour Organization (ILO) conventions, the Global Reporting Initiative (GRI) standard, the ISO 26000 standard, and the CERES principles.

### 21 sustainability criteria

### 1. ENVIRONMENT

### **OPERATIONS**

Energy consumption & GHGs Water Biodiversity Air Pollution Materials, Chemicals & Waste

### **PRODUCTS**

Product Use Product End-of-Life Customer Health & Safety Environmental Services & Advocacy

### 3. ETHICS

Corruption Anticompetitive Practices Responsible Information Management

### 2. LABOR & HUMAN RIGHTS

### **HUMAN RESOURCES**

Employee Health & Safety Working Conditions Social Dialogue Career Management & Training

#### **HUMAN RIGHTS**

Child Labor, Forced Labor & Human Trafficking Diversity, Equity & Inclusion External Stakeholders Human Rights

### 4. SUSTAINABLE PROCUREMENT

Supplier Environmental Practices Supplier Social Practices







### **B. Seven Management Indicators**

EcoVadis assessments evaluate a company's sustainability management system by looking at seven management indicators. These are used to further customize the assessment by weighting the four themes and their subsequent 21 sustainability criteria.



### Policies (weight: 25%)

- 1. Policies: Mission statements, policies, objectives, targets, governance
- 2. Endorsement: Endorsement of external sustainability initiatives

### Actions (weight: 40%)

- 3. Measures: Measures and actions implemented (e.g. procedures, training, equipment)
- 4. Certifications: Certifications and labels (e.g. ISO 14001)
- 5. Coverage: Coverage of measures and actions

### Results (weight: 35%)

- 6. Reporting: Reporting on Key Performance Indicators (KPIs)
- 7. 360: Condemnations, Controversies, Awards

### 5. UNDERSTANDING A SCORECARD

The overall score can be better understood by looking at quantitative information (theme scores and activated criteria) and qualitative information (strengths and improvement areas).

# A. Quantitative Information: Scores & Activated Criteria

#### Theme Scores:

Like the overall score, theme scores are on a scale of 1 to 100.

### **Activated Criteria:**

Each of the four themes (Environment, Labor & Human Rights, Ethics, Sustainable Procurement) have specific criteria associated with them. Because the questionnaire is customized by industry, size and location, not all 21 criteria are activated for every company and some criteria are weighted more heavily than others.

#### Non-activated

If certain criteria are not activated, then the specific associated issue is not relevant or has very low sustainability risk for that company.

### Medium

Medium importance criteria are the issues some sustainability risk is present but not the most pressing.

### High

High importance criteria are the issues where the company faces the greatest sustainability risk.

## Risk countries only

Criteria classified as Only in Risk Countries are activated only if the company has significant operations in one or more countries identified as risky.

# B. Qualitative Information: Strengths & Improvement Areas

Qualitative information provides more details and insights into a company's score. For each theme, the company is assigned strengths (elements of their sustainability management system that are positive) and improvement areas (elements of their sustainability management system that need to be improved). The strengths and improvement areas are divided according to the three management layers (Policies, Actions, Results) and are also classified by priority.

All improvement areas are automatically added to the company's Corrective Action Plan. They are pre-organized by priority. The Corrective Action Plan is a collaborative feature designed to support companies' performance improvement. It enables companies to build an improvement plan online, communicate planned and completed corrective actions and share feedback.

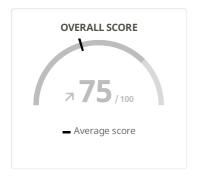
### C. The Scoring Scale

0 - 24	Insufficient	No engagements or tangible actions regarding sustainability. Evidence in certain cases of misconduct (e.g. pollution, corruption).
25 - 44	Partial	No structured sustainability approach. Few engagements or tangible actions on selected issues. Partial reporting on Key Performance Indicators. Partial certification or occasional labeled product.
45 - 64	Good	Structured and proactive sustainability approach. Engagements/policies and tangible actions on major issues. Basic reporting on actions or Key Performance Indicators.
65 - 84	Advanced	Structured and proactive sustainability approach. Engagements/policies and tangible actions on major issues with detailed implementation information. Significant sustainability reporting on actions and Key Performance Indicators.
85 - 100	Outstanding	Structured and proactive sustainability approach. Engagements/policies and tangible actions on all issues with detailed implementation information. Comprehensive sustainability reporting on actions and Key Performance Indicators. Innovative practices and external recognition.

### 6. ENVIRONMENT

This theme takes into account both operational factors (e.g. energy consumption, waste management) and product stewardship (e.g. product end-of-life, customer health and safety issues).

### **Environment Score Breakdown**

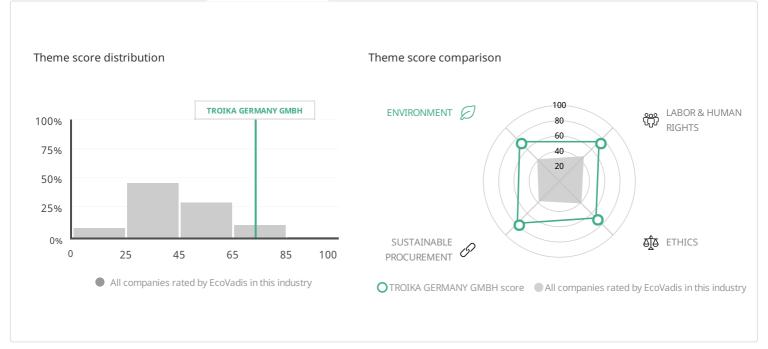












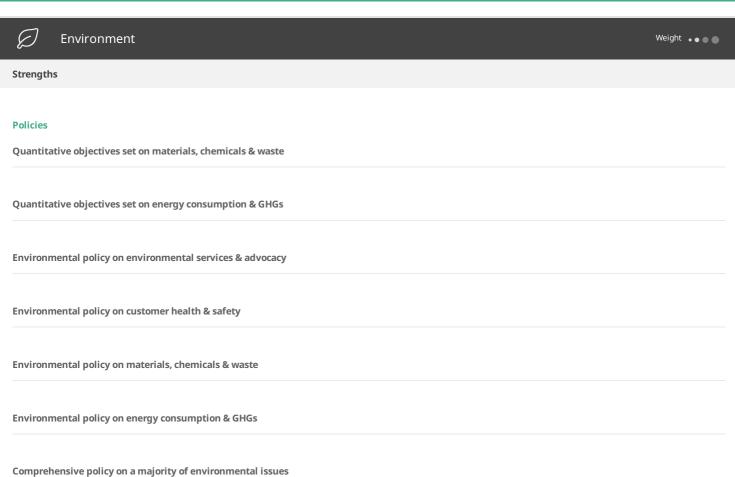
### **Environment: Activated Criteria**

Because the questionnaire is customized by industry, size and location, not all 21 criteria are activated for every company and some criteria are weighted more heavily than others.

### **Environment: Strengths & Improvement Areas**

The Corrective Action Plan is a collaborative feature designed to support companies' performance improvement. It enables companies to build an improvement plan online, communicate planned and completed corrective actions and share feedback. Improvement areas with ongoing corrective actions are marked with labels below.





#### completiensive policy on a majority of environmental issues

### Information Guidance

A comprehensive environmental policy includes commitments and/or operational objectives on the majority of environmental risks the company faces, and integrates quantitative objectives (i.e. targets) on those risks.

Policies are deemed exceptional when all environmental issues are covered by qualitative and quantitative objectives, in addition to some of the following elements: scope of application, allocation of responsibilities, and formal review processes. Download the How-to Guide on this topic here (in English).

### Actions

### Provision of product maintenance instructions to extend product lifetime

## Information

The company provides product and maintenance information to its customers on how to increase the products life span.

### Guidance

The company discloses information about product maintenance in order to maximize product lifetime and minimize environmental impact from damaged components. Actions include providing easily accessible guidance on product maintenance, care and usage, how-to guides or technical instructions that enable customers to diagnose or repair damaged parts, and contact information or detailed instructions on how to access post-purchase care services.

### Infrastructure or program to collect and recycle used products

### Information Gu

The company has an infrastructure or program in place to collect and recycle used products.

### Guidance

The company acts as intermediary to collect used products from customers for recycling, specialized treatment or disposal. The company demonstrates direct collaboration with manufacturers or recycling facilities and indicate the designated collection points, pickup services, or approaches used to collect used products. It is convenient, accessible, and clearly communicated to customers to encourage participation.



Use of eco-friendly or bio-based input materials	
Reduction of material consumption through process optimization	
External partnerships or collection programs established to reuse and recyc	le major waste streams
Internal sorting & disposal of waste according to waste streams	
Reduction of internal wastes through material reuse, recovery or repurpose	
Reduction of carbon emissions in logistics or optimization of fleet efficiency	,
Reduction of energy consumption of lighting systems	
Use of efficient HVAC (heating, ventilation, and air conditioning) equipmen	t
Purchase and/or generation of renewable energy	
Energy and/or carbon audit  Information	Guidance
The company has provided supporting documentation demonstrating that it has performed an energy audit or carbon assessment.	An energy audit is an inspection, survey and analysis of energy flows, within a building, process or system to reduce energy consumption. An energy audit is the first step in identifying opportunities to reduce energy expense and carbon footprints. Carbon assessment or carbon footprint is a measure of the amount of CO2 or other GHG emissions of a defined process expressed as carbon dioxide equivalent and this can be done using a carbon footprint calculator.
Awareness program offered to customers regarding product/service health	& safety issues
Information	Guidance
The company raises awareness among its customers regarding the health & safety issues associated with the company's product or service.	The company has implemented a program aimed to increase awareness among customers about the health & safety issues associated with products or services. Awareness programs might include brochures on health & safety given to customers upon purchase of their product or service, or provision of information online in order to engage customers on health & safety risks regarding products/services. According to the ISO 26000 standard, protection of consumers' health and safety involves the provision of products and services that are safe and that do not carry unacceptable risk of harm when used or consumed. The protection should cover both the intended use and foreseeable misuse. Clear instructions for safe use, including assembly and maintenance, are also an important part of the protection of health and safety. Companies should have a defined process to assess and document the customer health and



#### Results

### Total gross Scope 2 reporting value confirmed in supporting documentation

#### Information

### Guidance

It was confirmed in the documentation provided by the company that the declared value for total gross Scope 2 is true.

The company provided supporting documentation which show that the reported value for total gross Scope 2 reporting value is true.

### Total gross Scope 1 reporting value confirmed in supporting documentation

#### Information

#### Guidance

It was confirmed in the documentation provided by the company that the declared value for total gross Scope 1 is true.

The company provided supporting documentation which show that the reported value for total gross Scope 1 reporting value is true.

### Reporting on total gross Scope 2 GHG emissions (market or location based)

#### Information

### Guidance

The company demonstrates that there is public or internal reporting of consolidated data on the total gross Scope 2 GHG emissions (market or location based)

The company provided data which show the total gross Scope 2 GHG emissions (market or location based), these emissions refer to the GHG emissions resulting from the generation of purchased or acquired electricity, steam, heating, and cooling.

#### Reporting on total gross Scope 1 GHG emissions

### Information

#### Guidance

The company demonstrates that there is public or internal reporting of consolidated data on the total gross Scope 1 GHG emissions.

The company provided data which show the total gross Scope 1 GHG emissions, these are direct GHG emissions which occur from sources that are owned or controlled by the company, such as emissions from combustion in owned or controlled boilers, furnaces, vehicles; emissions from chemical production in owned or controlled process equipment.

Total gross Scope 3 downstream GHG emissions value confirmed in supporting documentation

Reporting on total gross Scope 3 downstream GHG emissions

Reporting on total weight of waste recovered

Total gross Scope 3 GHG emissions reporting value confirmed in supporting documentation

Reporting on total amount of renewable energy consumed

Reporting on total weight of non-hazardous waste

Reporting on total weight of hazardous waste



Reporting on total gross Scope 3 GHG emissions

Materiality analysis in sustainability reporting

### Reporting on total energy consumption

#### Information

The company has reported KPIs with regard to total energy consumption either through formal documentation or questionnaire declaration.

#### Guidance

Total energy consumed represents total primary energy consumption reported in kWh. Total energy consumed may include e.g. consumption of coal and coke (in Kg) reported in kWh and/or consumption of oil, LPG and electrical power in kWh.

#### **Improvement Areas**

### **Policies**



No conclusive information on endorsement of external initiatives or principles on environmental issues

Corrective Action in progress

#### Results



Insufficient reporting on environmental issues

Corrective Action in progress

### Information

The company has provided reporting figures or Key Performance Indicators (KPIs) on some relevant environmental issues but the reporting figures are limited in terms of quantity or quality.

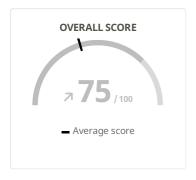
### Guidance

The company has provided KPIs only on some of the relevant environmental topics or at parent company level only and the quality, transparency and level of reporting is not up to the required level. To improve environmental data communication to its stakeholders, the company should provide KPIs on the majority of environmental topics. Some additional quality factors which might also affect the level of reporting are; (1) External assurance to assess the quality and credibility of the qualitative and quantitative information reported by the organization, (2) Alignment with reporting standards such as GRI Core/Universal/Comprehensive, SASB,...etc. (3) Materiality analysis to identify the most relevant environmental issues based on the company's activity (4) The reporting figures should not be more than 2 years old. (XS company: KPIs/Reporting figures provided at parent level only and/or provided for only one or a few material environmental topics and/or the time period covered by the reporting figures might be too short, time period should be 12 months or more.)

### 7. LABOR & HUMAN RIGHTS

This theme takes into account both internal human resources (e.g. health and safety, working conditions, career management) and human rights issues (e.g. discrimination and/or harassment, child labor).

### **Labor & Human Rights Score Breakdown**













### **Labor & Human Rights: Activated Criteria**

Because the questionnaire is customized by industry, size and location, not all 21 criteria are activated for every company and some criteria are weighted more heavily than others.

### Labor & Human Rights: Strengths & Improvement Areas

The Corrective Action Plan is a collaborative feature designed to support companies' performance improvement. It enables companies to build an improvement plan online, communicate planned and completed corrective actions and share feedback. Improvement areas with ongoing corrective actions are marked with labels below.





### Labor & Human Rights

Weight • • • •

### Strengths

### **Policies**

Labor & human rights policy on diversity, equity & inclusion

Labor & human rights policy on career management & training

Labor & human rights policy on working conditions

Labor & human rights policy on employee health & safety

### Standard policy on a majority of labor or human rights issues

#### Information

A standard labor and human rights policy includes commitments and/or operational objectives on the main labor and human rights risks the company faces.

### Guidance

A comprehensive labor and human rights policy includes commitments and/or operational objectives on the majority of labor and human rights risks the company faces, and integrates quantitative objectives (i.e. targets) on those risks. It is also mandatory for the policy to incorporate some of the following elements: scope of application, allocation of responsibilities, and/or a formal review process. Policies are deemed exceptional when all labor practice and human rights issues are covered by qualitative and quantitative objectives, in addition to all of the aforementioned elements.

### Endorsement of external initiative on labor or human rights issues

### Information

There is evidence of public adherence to an external initiative on labor practices or human rights issues or membership in a voluntary initiative on labor practices or human rights issues.

### Guidance

An endorsement is a company's commitment to meeting objectives or principles that have been defined by external organizations. The company must be listed as an active member of the initiative website. Such initiatives can encompass many labor and human rights issues, be specific, intergovernmental, multistakeholder, business-led, cross-sector or sector-specific. Examples include Global Compact, Electronic Industry Citizenship Coalition (EICC), Responsible Care, The Voluntary Principles on Security and Human Rights, etc.

### **Actions**

Formal discussions with employees on their career development

### Information

The company demonstrates evidence of a formal discussion with employees on their career development.

### Guidance

The company has a process to support employees in their professional growth taking into account their potential and priorities. This process should be followed consistently over time and include employee short and long-term goals, strengths, areas of improvement and action plans detailing how the employee can make their career aspirations a reality.

Family Friendly programs (FFPs) implemented (e.g. parental or care leaves, childcare services or allowances)



### Compensation for extra or atypical working hours

#### Information

The company provides additional remuneration to compensate for overtime work.

#### Guidance

Extra or atypical hours refers to all hours worked in excess of the normal hours (could be overtime hours for instance). Employees should be provided additional compensation for overtime and/or other forms of atypical working hours.

### Bonus scheme related to company performance

#### Information

The company has implemented a bonus program that is related to company performance.

#### Guidance

It should be part of a robust employee contract to include a bonus scheme, but one that takes into account employee performance and company performance. The company has thus implemented a scheme of monetary remuneration for employees beyond base salary, linked to company performance. This is a form of motivation and it boosts the performance of employees.

### Flexible organization of work (eg. remote work, flexi-time)

#### Information

The company has official measures to promote work-life balance in place, which have been found within the supporting documentation. The company provides flexible hours and organization for employees to work.

#### Guidance

The company has implemented working practices that acknowledge and aim to support the needs of staff in achieving a balance between their home and working lives. The company has supporting documentation showing a flexible organization of working hours is provided for employees, which can include evidence of options for part-time work, telecommuting or remote work, jobshares, and other forms of variable work schedules.

### Health care coverage of employees in place

### Actions to promote wage equality in the workplace

### Employee health & safety risk assessment

### Information

The company has provided documents which demonstrate that an employee health and safety risk assessment has been conducted. The assessment took into consideration the daily operational tasks of employees, the health and safety hazards present at the workplace and the associated risks and has a proposed corrective action plan to address these identified risks.

### Guidance

A health and safety risk assessment is systematically conducted to identify and evaluate the potential impact of operational tasks or conditions on employees' health and safety. The main elements of a complete risk assessment are; 1) description of hazards or risk factors identified to have the potential to cause harm and determining the significance of the risks. 2) periodic review of risks to reflect the latest risks and health and safety environment in the business. 3) presence of a preventive and corrective action plan in the form of steps and/or recommendations that an organization needs to take to effectively prevent and address the risks identified, mapped & evaluated in risk assessments. If applicable, the results of a health and safety risk assessment should be made available to relevant stakeholders such as employees, members of the health and safety committee , staff representatives, the occupational physicians, and labor inspectors.



### Regular assessment of individual performance

#### Information

The company demonstrates evidence of regular assessments of individual performance.

#### Guidance

The company has a process in place to quantitatively and/or qualitatively assess and review employee's job performance on a regular basis. This includes processes such as performance reviews to allow the company to identify areas for improvement, provide support and guidance to employees as well as recognizing and rewarding top performers.

### Preventive actions for repetitive strain injury (RSI)

#### Information

The company has taken actions to prevent any type of repetitive strain injury (RSI) resulting from work process and/or task.

#### Guidance

A Repetitive Strain Injury (RSI) is the damage caused to a person's muscles, tendons or nerves caused by repetitive motions or constant use. The company has implemented actions to prevent any RSI from its work processes or tasks. They provide an environment that is ergonomically optimized, that will help mitigate any painful or uncomfortable conditions of muscles tendons or nerves cause by repetitive movements and overuse.

### Actions to promote internal mobility

#### Information

The company has implemented measures to promote internal mobility for employees.

#### Guidance

The company has a process in place to promote internal mobility for employees. Career mobility refers to the movement of employees across positions/pay grades or a complete change in job function (i.e. horizontal career mobility) within the same organization. Some examples of measures promoting internal career mobility include, but are not limited to: objectively promoting talent based on ability and potential, developing roadmaps for key talent in the company, continuing professional training, and encouraging employees to broaden their range of skills.

### Provision of skills development training

### Information

The company provides training to its employees to develop their skills.

### Guidance

The company has implemented vocational training and instruction, which include skills development training, education paid for in whole or in part by the company, with the goal to provide opportunities for career advancement (Source: Global Reporting Initiative G3). Examples of on-the-job training to enhance employee skills are coaching, mentoring, job rotation, apprenticeships, etc. Total number of hours of training per employee per year can be a significant key performance indicator for this action.



### Training of employees on health and safety risks and best working practices

#### Information

# The company has provided its employees with necessary training to strengthen their knowledge about health and safety risks at work and good working practices.

#### Guidance

The company has provided training with the help of training materials (slide decks, training content summaries) and/or evidence of training execution (progress reports, certificates of completion, attendance sheets) to demonstrate the execution of training programs regarding health and safety risks at work and good working practices. A best practice is to have a training matrix which helps to keep track of which employees have been trained, the date of the training, the training topic, and expected dates for refresher trainings. Monitoring of training attendance certificates is also suggested. It is also a best practice to have the training carried out in the language that the employees understand best and to carry out tests or quizzes to ensure training concepts have been successfully transmitted to participants.

### **Results**

### Reporting on number of recordable work-related accidents

#### Information

The company demonstrates that there is public or internal reporting of consolidated data on the recorded number of work-related accidents.

#### Guidance

The company provided data which show the recorded number of work-related accidents. An accident refers to an incident that results in injury or ill health.

### Reporting on number of days lost to work-related injuries, fatalities and ill health

#### Information

The company demonstrates that there is public or internal reporting of consolidated data on the number of days lost to work-related injuries and fatalities from work-related accidents, work-related ill health and fatalities from ill health

#### Guidance

The company provided data which show the recorded number of days lost to work-related injuries and fatalities from work-related accidents, work-related ill health and fatalities from ill health. This metric applies to employees. Work-related injuries and work-related ill health arise from exposure to hazards at work. Injuries and ill health that occur when working from home are work related; if the injury or ill health occurs while the worker is performing work from home and the injury or ill health is directly related to the performance of work.

### Reporting on the percentage of women employed in relation to the whole organization

### Materiality analysis in sustainability reporting

### Reporting on number of average training hours per employee

### Information

The company reports, either through formal documentation or questionnaire declaration, on the average number of training hours per employee for the last reporting year.

### Guidance

Investment in training is considered as beneficial for both the employees and the company. Training is a mean to increase the knowledge base of employees, to diversify the skills among the staff and can even act as a retention tool for the company. On the company side, different kinds of training can lead to different positive outcomes such as higher customer satisfaction, more innovation, and safer working practices for employees. By monitoring the number of hours of training provided to employees, a company can keep track on the training performance and where improvement is needed.



### Standard reporting on labor and human rights issues

#### Information

There is evidence of formal reporting implemented regarding both labor and human rights issues from the company supporting documentation, including key performance indicators (KPIs), statistical figures or associated concrete actions.

#### Guidance

Reporting items are standard in terms of quality and quantity, do cover the main issues, are meaningful enough, and are regularly updated. KPIs may include (but are not limited to): accident frequency and severity rates, the percentage of employees covered by collective bargaining agreements, skills development trainings, and percentage of employees trained on discrimination issues. Comprehensive reporting on labor practice and human rights issues will additionally have KPIs reported in a formal public document available to stakeholders, and will be in compliance with the Global Reporting Initiative guidelines or other external sustainability reporting standards.

### **Improvement Areas**

#### **Policies**

Low

No quantitative target on labor and human rights issues

Corrective Action in progress

#### Information

Company policy does not contain quantitative targets on labor and human rights issues.

#### Guidance

Quantitative objectives or targets on labor and human rights issues are considered as fundamental elements of comprehensive policy mechanism. They provide a monitoring framework that helps establish whether policy objectives are being met, and highlight the progress towards set goals. Some examples of specific targets on this topic include quantitative objectives on health & safety indicators (i.e. accident frequency and accident severity rates), quantitative objectives on percentage of employees trained on discrimination and quantitative objectives on number of employees covered by social benefits. As policy elements, targets can be expressed in absolute or relative terms and must have a valid future deadline (i.e. by 2020 we commit to train 100% of employees on discrimination).

### Results



Declares reporting on percentage of employees from minority and/or vulnerable groups in the whole organization, but no supporting documentation available

Corrective Action in progress

### 8. ETHICS

This theme focuses primarily on corruption and bribery issues, and also takes into account anticompetitive practices and responsible information management.

### **Ethics Score Breakdown**

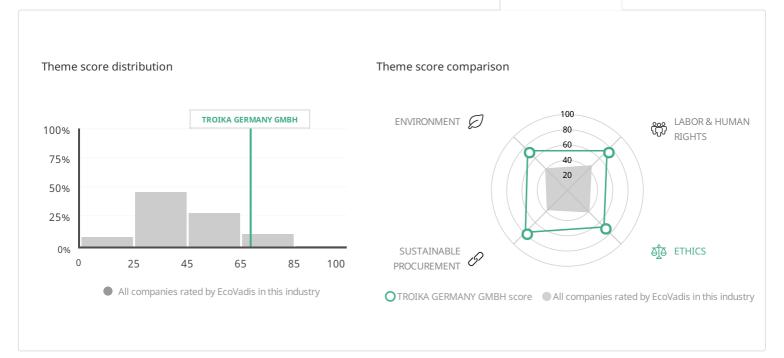












### **Ethics: Activated Criteria**

Because the questionnaire is customized by industry, size and location, not all 21 criteria are activated for every company and some criteria are weighted more heavily than others.

### **Ethics: Strengths & Improvement Areas**

The Corrective Action Plan is a collaborative feature designed to support companies' performance improvement. It enables companies to build an improvement plan online, communicate planned and completed corrective actions and share feedback. Improvement areas with ongoing corrective actions are marked with labels below.

ර්ූ්් Ethics	Weigh	nt •••
Strengths		
Policies		
Standard policy on a majority of ethics issues		
Policy on fraud		
Policy on money laundering		
Policy on conflict of interest		
Disciplinary sanctions to deal with policy violations		
Information	Guidance	

There is evidence within the supporting documentation provided that the company has implemented structured mechanisms to deal with policy violations such as disciplinary actions.

In order to ensure the adequate implementation of business ethcis policies, companies should establish procedures to administer investigations and sanction employees for eventual violations (i.e. disciplinary measures up to and including possible termination).

### Policy on information security

### Information

The company has issued a formal standard policy that integrates commitments in the form of qualitative objectives on information security issues. The policy is formalized in a document such as a Code of Ethics and includes at least some organizational elements (e.g. review process, dedicated responsibilities, scope of application).

### Guidance

It is imperative for companies who manage sensitive information to set commitments on the protection and responsible management of third-party data. The security of third party data encompasses the protection of customer personal identification information (PII) and the protection of third party intellectual property rights.

### Policies on corruption

### Information

There is a formal policy that integrates qualitative objectives/commitments on anti-corruption & bribery issues (including for example conflict of interest, fraud and money laundering) in the supporting documentation provided by the company.

### Guidance

Corruption & bribery covers all forms of corruption issues at work namely extortion, bribery, conflict of interest, fraud, money laundering. A comprehensive policy is formalized in a standalone document or is part of a Code of Ethics/Conduct on the issues mentioned and incorporate as well some of the following elements: scope of application, allocation of responsibilities, quantitative objectives, and review mechanisms.

### **Actions**

Implementation of a records retention schedule



### Information security risk assessments performed

#### Information

The company carries out periodic risk assessments on responsible information security management.

#### Guidance

Risk assessments are a formal process of evaluating and predicting the consequences (positive or negative) of a hazard and their likelihoods/probabilities. Periodic risk assessments on information security allow a company to identify potential information security risks, rate the likely occurrence and the potential impact of the risks, identify security controls, and develop an action plan. Such assessments ensure the presence of a strong compliance program and help to develop a more robust approach to counter breaches in information security management within the organization.

### Awareness training to prevent information security breaches

#### Information

The company has delivered awareness trainings to employees on information security issues.

#### Guidance

Information management is the process of collecting, storing, managing and maintaining information securely in all its forms. Through the use of rigorous information management practices, companies can help maintain their credibility and confidence of consumers. Awareness or trainings on such practices are regularly conducted to ensure that employees are familiar with the company's information management policy and procedures. They may be conducted either online or in person, and should include regular testing to ensure the training effectiveness.

### Measures for gaining stakeholder consent regarding the processing, sharing and retention of confidential information

#### Information

The company has implemented measures to consult with customers/clients on their personal/confidential data.

#### Guidance

Consulting with customers/clients on their personal/confidential data helps to eliminate risks around confidentiality breaches, which is one of the major concerns from customers nowadays.

### Results

### Materiality analysis in sustainability reporting

### Standard reporting on ethics issues

### Information

The company reports, either through formal documentation or questionnaire declaration, on fair business practices including key performance indicators (KPIs), statistical figures or associated concrete actions.

### Guidance

Reporting is considered standard when relevant and meaningful KPIs cover the main fair business practices issues (i.e. corruption & bribery and optionally anticompetitive practices issues and consumer/client issues such as responsible marketing & data protection), when KPIs are recent (i.e. last 2 reporting years) and regularly updated. KPIs can be sector-specific and include for instance the % of employees trained on business ethics issues, number of breaches of the Code of Ethics, and number of incidents reported through the whistle blowing procedure. Comprehensive reporting on business ethics issues will additionally have KPIs reported in a formal public document available to stakeholders, and will be aligned with external sustainability reporting standards or guidelines such as the Global Reporting Initiative.

### **Improvement Areas**



#### **Policies**



No conclusive information on endorsement of external initiatives or principles on ethics issues

Corrective Action in progress

#### Actions



No conclusive documentation regarding corruption risk assessments

Corrective Action in progress

### Information

No company declaration and no evidence within the supporting documentation regarding the implementation of a periodic corruption & bribery risk assessments.

### Guidance

Risk assessment are a formal process of evaluating and predicting the consequences (positive or negative) of a hazard and their likelihoods/probabilities. Periodic corruption and bribery risk assessments allow a company to identify potential bribery and corruption risks, rate the likely occurrence and the potential impact of the risks, select the appropriate anticorruption controls, and develop an action plan. Such assessments ensure the presence of a strong compliance program and help to develop a more robust approach to counter bribery and corruption activities by the organization.

Medium

No conclusive documentation on awareness training to prevent corruption and bribery

Corrective Action in progress

#### Information

No company declaration and no evidence within the supporting documentation regarding the implementation of awareness or training programs on anti-corruption & bribery issues for employees.

#### Guidance

According to the ISO 26000 guideline, ""Corruption can be defined as the abuse of entrusted power for private gain"". There are all forms of public and proprietary corruption in the workplaces such as extortion, bribery, conflict of interest, fraud, money laundering. Since corruption undermines a company's effectiveness and ethical reputation, awareness or trainings on anti-corruption & bribery issues are regularly conducted to ensure that employees are familiar with the company's policy and procedures. They may be conducted either online or in person, and should include regular testing to ensure the training effectiveness.



No conclusive documentation on approval procedure for sensitive transactions (e.g. gifts, entertainment)

Corrective Action in progress

### Information

No company declaration and no evidence within the supporting documentation regarding the implementation of a verification process for sensitive transactions.

### Guidance

Sensitive transactions are a broad range of business dealings which involve higher ethics-related risks. Some examples include (non-exhaustive) gifts, travel arrangements and other types of hospitality, which are common in the business world, but may in fact constitute unethical or even illegal kickbacks, bribes or payoffs to influence decision affecting a company's operations, etc. Such transactions also comprise facilitation payments which are usually made with the intention of expediting an administrative process and may be considered as a form of corruption. As such, a verification procedure should be put in place to review and approve any sensitive transactions made by the company.



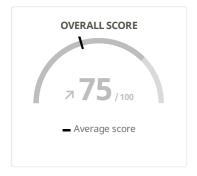
No conclusive documentation on measures regarding an effective whistleblower procedure to report corruption and bribery

Corrective Action in progress

### 9. SUSTAINABLE PROCUREMENT

This theme focuses on both social and environmental issues within the company supply chain.

### Sustainable Procurement Score Breakdown

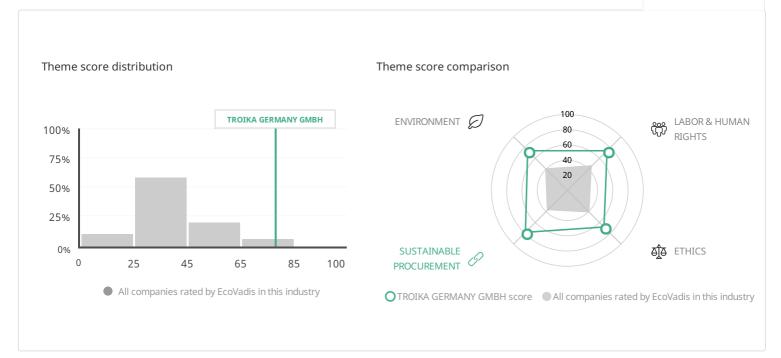












### **Sustainable Procurement: Activated Criteria**

Because the questionnaire is customized by industry, size and location, not all 21 criteria are activated for every company and some criteria are weighted more heavily than others.

### **Sustainable Procurement: Strengths & Improvement Areas**

The Corrective Action Plan is a collaborative feature designed to support companies' performance improvement. It enables companies to build an improvement plan online, communicate planned and completed corrective actions and share feedback. Improvement areas with ongoing corrective actions are marked with labels below.





### Sustainable Procurement

Weight • • •

### Strengths

#### **Policies**

Comprehensive sustainable procurement policies on both social and environmental factors

#### Information

# The company has issued a comprehensive policy that integrates commitments, qualitative and quantitative objectives on the management of its sustainable procurement issues.

### Guidance

The existing policy covers both environmental and social issues that the company may impact through its procurement strategy. Policies are deemed exceptional when they integrate not only qualitative but also quantitative operational objectives on all material sourcing risks the company faces, in addition to the following organizational elements: regular review mechanisms, a scope of application, the allocation of responsibilities, and communication of the policy to all stakeholders.

### **Actions**

Actions to work with businesses owned by minorities/vulnerable groups in the supply chain

#### Supplier sustainability code of conduct in place

#### Information

## The company has provided formalized documents that demonstrate evidence of a supplier CSR code of conduct in place.

#### Guidance

There is evidence of a separate supplier code of conduct document that outlines the company's expectations for their suppliers to follow in order to be socially and environmentally responsible.

### On-site audits of suppliers on environmental or social issues

### Information

The company has provided formalized documents that demonstrate on-site audits of suppliers on environmental or social issues.

### Guidance

There is evidence of employee instructions or operational process relating to on-site audits of the company's suppliers, unannounced or announced, to identify non-conformances to the mandatory sustainability requirements.

### Regular supplier assessment (e.g. questionnaire) on environmental or social practices

### Information

# The company has provided formalized documents that demonstrate evidence of a supplier assessment (e.g. questionnaire) on environmental or social practices.

### Guidance

There is evidence of a questionnaire-based review of a supplier's sustainability practices which is remote either done by a third party or directly by the supplier without verification (i.e. self-assessment).

### Training of buyers on social and environmental issues within the supply chain

### Information

### Guidance

The company has provided formalized documents that demonstrate training of buyers on social and environmental issues within the supply chain.

There is evidence of a training materials, programs and additional evidence of training execution such as progress reports, certifications of completion with company name. This demonstrates training of the company's procurement professionals on sustainable purchasing to ensure their understanding of social and environmental issues and their integration into the procurement function.

### Sustainability risk analysis (i.e. prior to supplier assessments or audits)

#### Information

# The company has provided formalized documents that demonstrate evidence of a CSR risk analysis process to identify which suppliers, products or purchasing categories expose the company to sustainability risks.

#### Guidance

There is evidence of a process to identify which suppliers, products or purchasing categories expose the company to sustainability risks. The result of this risk analysis demonstrates evidence of consideration whether further action should be taken on a particular supplier, product or purchasing category.

#### **Results**

Total gross Scope 3 upstream GHG emissions value confirmed in supporting documentation

Reporting on total gross Scope 3 upstream GHG emissions

Declares using no tin, tantalum, tungsten, gold, and/or their derivatives (Not verified)

Materiality analysis in sustainability reporting

### Standard reporting on sustainable procurement issues

### Information

There is evidence of formal reporting implemented regarding both labor and human rights issues from the company supporting documentation, including key performance indicators (KPIs), statistical figures or associated concrete actions.

### Guidance

Reporting items are standard in terms of quality and quantity, do cover the main issues, are meaningful enough, and are regularly updated. KPIs may include (but are not limited to): the percentage of suppliers covered by sustainable procurement measures, and percentage of buyers trained on sustainable procurement issues. Comprehensive reporting on sustainable procurement issues will additionally have KPIs reported in a formal public document available to stakeholders, and will be in compliance with the Global Reporting Initiative guidelines or other external sustainability reporting standards.

### Improvement Areas

### Actions



No conclusive documentation on the integration of social or environmental clauses into supplier contracts

Corrective Action in progress

### Information

The company lacks evidence of formalized documents that demonstrate the integration of social or environmental clauses into supplier contracts.

### Guidance

There is no conclusive evidence of provisions/clauses in business contracts that cover labor practices and human rights issues such as good working conditions, health and safety precautionary measures, anti-discrimination/anti-harassment measures and/or environmental issues such as energy consumption and GHG emissions reduction, biodiversity, or waste management initiatives which are not directly connected to the contract subject matter with the aim to set the expectations on sustainability.





No conclusive documentation on sustainable procurement objectives integrated into buyer performance reviews

Corrective Action in progress

#### Information

The company lacks evidence of formalized documents that demonstrate the integration of sustainable procurement objectives into buyer performance reviews.

### Guidance

There is no conclusive evidence of a process to integrate sustainable procurement objectives into buyer performance reviews through a mechanism that integrates the sustainability performance of suppliers into the performance appraisal of buyers.



No conclusive documentation on actions to build capacity and/or incentivize suppliers on sustainability management

Corrective Action in progress

### Information

The company lacks evidence of formalized documents that demonstrate capacity building of suppliers on environmental or social issues through corrective actions and/or trainings to improve their understanding of environmental and/or social issues.

### Guidance

There is no conclusive evidence of proactive or corrective action capacity-building training materials and/or programs to suppliers with the aim of improving their understanding of environmental and/or social issues.

### 10. 360° WATCH FINDINGS

27 Nov 2024

Impact on Score

Neutral →

valid from 29 Jan 2025 to 27 Nov 2029

No records found for this company on **Compliance Database** 

☑ Environment 🋱 Labor & Human Rights 🏚 Ethics 🔗 Sustainable Procurement





360° Watch Findings comprise relevant public information about companies' sustainability practices that have been identified via more than 10,000 data sources (including NGOs, press and trade unions). 360° Watch Findings are incorporated into the EcoVadis assessment and can have positive, negative or no score impact.

### **EcoVadis** is connected to the following international sources:

- Sustainability networks and initiatives (e.g. AccountAbility, Business for Social Responsability, CSR Europe)
- Trade unions and employers' organizations
- International organization (e.g. United Nations, European Court of Human Rights, Global Compact, International Labor Organization, World
- NGOs (e.g. China Labor Watch, Greenpeace, WWF, Movimento Difesa del Cittadino)
- Research institutes and specialized press (e.g. CSR Asia, Blacksmith Institute, Corpwatch)

### 11. SPECIFIC COMMENTS

Additional comments from our analysts pertaining to the assessment.

### **Specific comments**

No records found in third party risk and compliance database.

Since the last assessment, the overall score has increased thanks to the implementation of additional policies.

### 12. CONTACT US

Any questions or need help? Visit our Help Center at support.ecovadis.com

## **APPENDIX:**

### **INDUSTRY RISK PROFILE**

Discover the primary sustainability risks, regulations, hot topics and best practices related to specific industries.

EcoVadis determines industry based on the International Standard Industrial Classification of All Economic Activities (ISIC), which is a compilation of all global economic activities published by the United Nations Statistical Commission. Its main purpose is to provide a set of activity categories that can be utilized for the collection and reporting of statistics according to such activities.

It is possible that a company has operations in more than one industry. In these cases, EcoVadis classifies companies based on their main area of operation, as determined by sustainability risk and/or total revenue.



### **CRITERIA ACTIVATION BY THEME:**

Discover the primary sustainability risks, regulations, hot topics and best practices related to specific industries.



Medium Energy consumption & GHGs

Non-activated Water

Non-activated Biodiversity

Non-activated Air Pollution

Medium Materials, Chemicals & Waste

Non-activated Product Use

Non-activated Product End-of-Life

Medium Customer Health & Safety

Medium Environmental Services & Advocacy

### **Labor & Human Rights**



High Employee Health & Safety

Medium Working Conditions

Medium Social Dialogue

Medium Career Management & Training

Non-activated Child Labor, Forced Labor & Human Trafficking

Medium Diversity, Equity and Inclusion

Non-activated External Stakeholder Human Rights

Ethics and

Medium Corruption



Non-activated Anticompetitive Practices

Medium Responsible Information Management

Sustainable Procurement



High Supplier Environmental Practices

High Supplier Social Practices

### **KEY SUSTAINABILITY ISSUES**

Find qualitative explanations of the key sustainability issues and risk associated with Wholesale of other household goods



### **Environment**

Importance

Sustainability issue

Medium

Energy consumption & GHGs

### **Definition**

Energy consumption (e.g. electricity, fuel, renewable energies) used during operations and transport. Greenhouse gases direct and indirect emissions including CO2, CH4, N2O, HFC, PFC and SF6. Also includes production of renewable energy by the company.

### **Industry issues**

Companies engaged in wholesale activities require energy consumption for administrative offices and warehousing facilities (lighting, heating, etc.), as well as the transportation of goods, which requires a significant amount of fuel energy. There are numerous ways to reduce energy consumption and emissions caused by these activities of transportation and storage such as optimization of routes for transport vehicles, improvement of energy efficiency of building (through heating systems, insulation etc.). Wholesalers with internal transport fleets can also reduce consumption, and therefore GHG emissions, through the use of low-emission, fuel efficient vehicles.



Materials, Chemicals & Waste

### Definition

Consumption of all types of raw materials and chemicals. Non-hazardous and hazardous waste generated from operations. Also includes air emissions other than GHG (e.g. SOx, NOx).

### **Industry issues**

For companies engaged in wholesale activities, the primary source of waste is from packaging that consists of plastic and cardboard, and materials necessary for transportation of products, including wooden pallets. Generally, these waste materials are the result of damage during the shipping process which, in such situations, require repackaging of products prior resale. Less significant waste sources for wholesalers include office waste such as paper and ink toner cartridges. The environmental impacts of waste from wholesale companies can be reduced by recycling plastics and cardboard, recycling pallets and marketing and promoting products via on-line sources rather than the distribution of paper catalogs.



Customer Health & Safety

### Definition

Negative health and safety impacts of products and services on customers or consumers.

### **Industry issues**

Although wholesale companies don't manufacture the products that they sell, they should choose to sell products that meet certain health and safety standards. Plastic products, including those used as promotional products, potentially contain harmful substances, particularly when they are manufactured in countries with weak product health and safety laws and/or institutions to enforce existing laws. Companies engaged in wholesaling activities should have HAACP and product recall programs in place for potential post-sale product breaches. Additionally, wholesalers should monitor where the products they purchase originate in order to provide more supply chain transparency.





### **Environmental Services & Advocacy**

#### **Definition**

Programs implemented to promote the sustainable consumption of their own products or services among their customer base. This criteria includes the positive/negative indirect impacts of the use of products and services.

### **Industry issues**

Household goods include a wide range of products with different specifications, some of which are more sustainably manufactured than other. As a result of the available household products on the market, wholesale companies can have a substantial impact on consumption habits by choosing to market only products with reduced environmental and social impacts. The ability to include in their catalogs items with reduced impacts can provide the necessary incentive for suppliers and customers to produce and source sustainable materials and products (e.g. solar powered equipment, recyclable stationery, and wooden items sourced from sustainable forestry). Just as sustainability has become a priority for food and beverage wholesalers as a result of market demands, it will likely become a growing strategic issue in the wholesale of household goods(1).



### Labor & Human Rights

Importance

Sustainability issue



Employee Health & Safety

#### Definition

Deals with health and safety issues encountered by employees at work i.e. during operations and transport. Includes both physiological and psychological issues arising from, among others, dangerous equipment, work practices and hazardous substance.

### **Industry issues**

While wholesalers are generally not engaged in manufacturing activities, product assembly is often a secondary service that wholesalers provide; therefore, employee health and safety measures should be implemented at all offices and warehouses. In office settings, non-ergonomic working stations, stress and psychological issues can result without adequate measures. In warehouse facilities, health and safety issues that require attention include machinery operations, product chemical exposure, and repetitive strain disorder associated with heavy lifting. In order to reduce employee health and safety risks, wholesale companies must implement necessary measures, including training related to lifting and sitting techniques, forklift and vehicle training, and hazardous material handling measures.



**Working Conditions** 

### Definition

Deals with working hours, remunerations and social benefits granted to employees.

### **Industry issues**

According to PwC's Global Generational Study, given the opportunity, 64% of Millennials (and 66% of non-Millennials) would like to occasionally work from home(2). Apart from standard working conditions applicable to any activity (e.g. working hours, holidays, wages and benefits), companies engaged in wholesale activities face non-specific issues due to the manufacturing activity involving employees, but because of the heavy lifting necessary in warehouses, excessive working hours in this sector can become an employee health and safety issue. Measures such as shift allowance, personal & medical insurance can be to improve work/life balance by reducing the consequences of their position in their life outside of work.





### Social Dialogue

#### **Definition**

Deals with structured social dialogue i.e. social dialog deployed through recognized employee representatives and collective bargaining.

### **Industry issues**

The Global poll 2012 led by the International Trade Union Confederation (ITUC) shows that 70% of workers from 13 countries worldwide think current labor laws provide inadequate legal protection on wages, and 44% think the legal framework does not ensure reasonable working hours(3). A sound and structured social dialog is thus of importance.



Career Management & Training

### **Definition**

Deals with main career stages i.e. recruitment, evaluation, training and management of layoffs.

### **Industry issues**

A strong workforce provides the basis for a successful company. In order to foster their commitment, manufacturers of furniture must continually invest in training and development of their employees. While health and safety is critical and is part of the section on employee health & safety, technical developments mean continual training on more general issues to the industry is of importance for employees in this sector.



Diversity, Equity and Inclusion

### Definition

Deals with discrimination and harassment prevention at the workplace. Discrimination is defined as different treatment given to people in hiring, remuneration, training, promotion, termination; based on race, national origin, religion, disability, gender, sexual orientation, union membership, political affiliation or age. Harassment may include physical, psychological and verbal abuse in the work environment.

### **Industry issues**

Promoting diversity through non-discrimination policies and practices has positive impacts on both workplace motivation and has been shown to Diversity at work on the other hand is believed to have positive impacts on companies' financial performance. When effective non-discrimination policies not in place however, companies risk financial penalties in countries that have laws and regulations prohibiting discrimination based on various personal characteristics. Given the low-skilled workforce engaged in warehousing operations, the sector attracts immigrants, refugees and other under-represented (vulnerable) groups, which should be provided equal opportunities to access jobs.



### **Ethics**

Importance

Sustainability issue



Corruption

#### Definition

Deals with all forms of corruption issues at work, including among other things extortion, bribery, conflict of interest, fraud, money laundering.

### **Industry issues**

Corruption and bribery issues are major issues for any company, particularly when operating in risk countries. Regulations such as the Foreign Corrupt Practice Act (FCPA) in the US address these issues and make it unlawful to offer or accept payments for the purposes of obtaining special privileges or retaining business. The wholesale sector's position in global supply chains exposes companies to incentives, including bonus structures and discounting that cross ethical boundaries or can be perceived as bribery. Additionally, wholesalers source products from, and transport sourced products through, identified high risk countries exposing them to incentives to pay bribes or engage in fraudulent book-keeping in order to cover bribes payed. Wholesale companies must implement measures to prevent corruption and bribery in their operations(4). Effective measures include anti-corruption training and whistle-blower systems.

Medium

Responsible Information Management

### **Definition**

Deals with third-party data protection and privacy which encompasses the protection of customer personal identification information (PII) and third party intellectual property rights.

### **Industry issues**

Companies collect, process and share confidential information belonging to third-parties in order to operate their business. Thirdparty confidential information includes employee and consumer personal identification information, third parties' intellectual property, and business partner trade secrets. Companies are legally mandated in several jurisdictions to manage third party data responsibly. Breaches of third-party data, including proprietary intellectual property, trade secrets and employee and consumer PII expose companies to operational seizures, financial and reputational impacts caused by stakeholder lawsuits and regulatory penalties. The financial impacts of information security breaches can be both immediate and drawn out over several years, due to possible litigation action by parties who lost confidentiality of their information entrusted to the breached company. The costs of regulatory violations remain severe, and proposed changes to major regulatory frameworks in major countries are likely to impose greater fines. Ponemon Institute estimates the global average cost of a cyber-attack to be US\$3.86 million(6). Beyond direct regulatory and financial penalties, breaches in a company' information management system can cause long term distrust in the company' information security management. Almost immediately after Target's information breach, the company' net earnings for the fourth quarter were down 46 percent from the same period the year before. Over time, Target will pay an estimated US\$1.4 billion when factoring  $\,$ ongoing legal costs, class-action lawsuits by consumers and business partners, and credit monitoring services for affected consumers(7). In order for companies to manage operational and legal risks associated with information security breaches, it is vital that robust information security management systems are developed and implemented across to the operational scope. Companies should perform vulnerability assessments, implement access and disclosure controls and provide thorough training for all employees responsible for processing thirdparty data. An adequate incident response procedure capable of preventing further data loss, communicating with exposed stakeholders, and systems updates is necessary to meet legal requirements in key jurisdictions.





### Sustainable Procurement

Importance

Sustainability issue



Supplier Environmental Practices

#### Definition

Deals with environmental issues within the supply chain i.e. environmental impacts generated from the suppliers and subcontractors own operations and products.

### **Industry issues**

Many of the products that household good wholesalers source are manufactured in identified high risk countries. Issues persist in manufacturing facilities related to process energy consumption and GHG emission, primarily in the manufacture of plastic promotional products. Additionally, wholesale companies are subjected to product safety issues that result from manufacturing processes, including the presence of hazardous materials and substances in certain goods. Not only can such chemicals harm customers at the end of the supply chain, but wholesale company workers can be injured if Material Safety Data Sheet (MSDS) information is not provided regarding the chemicals present in products. Wholesalers should engage suppliers in best management practices and provide suppliers with sustainable specifications in adherence with regional regulations related to chemical usage. Factory audits, particularly in identified high risk countries, are also effective tools to mitigate product safety and process concerns. (5)

High

**Supplier Social Practices** 

### Definition

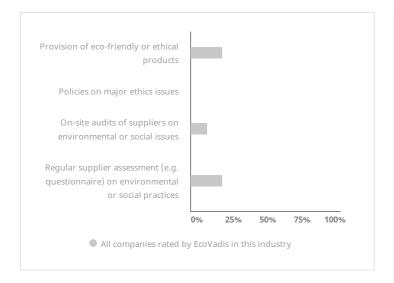
Deals with labor practices and human rights issues within the supply chain i.e. labor practices and human rights issues generated from the suppliers and subcontractors own operations or products.

### **Industry issues**

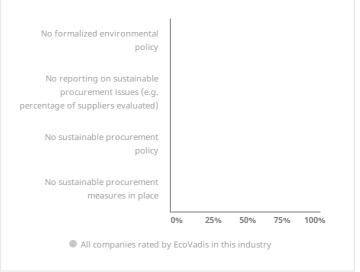
As noted in Supplier Environmental Practices criteria, much of the manufacturing worldwide occurs in identified high risk countries, which requires an effective sustainable procurement program to prevent labor, human rights and unethical situations from occurring. The manufacturing location, combined with the low-skilled workforce and vulnerable social status that characterize the manufacturing labor market set the ground for potential human rights abuses, including poor working conditions, or the inability to join unions in many countries. This creates a volatile supply chain that increases reputation and logistical risks for wholesalers. Social audits should be performed on manufacturing facilities located in identified high risk countries. They can be followed-up by capacity building efforts to scale labor and human rights management practices to mitigate the risks for wholesale companies.



### **Key industry Strengths**



### **Key industry Improvement Areas**





## Sustainability KPIs Overview

KPI	All companies rated by EcoVadis in this industry
Audit or assessment of suppliers on CSR issues	35%
Carbon disclosure project (CDP) respondent	10%
Global Compact Signatory	12%
Grievance mechanism or whistleblowing procedure in place	30%
ISO 14001 certified (at least one operational site)	35%
ISO 45001 certification or equivalent (at least one operational site)	22%
Policy on sustainable procurement issues	36%
Reporting on energy consumption & GHGs	46%
Reporting on health & safety indicators	33%

### **Main Regulations and Initiatives**

### Code of conduct by IPPAG (International Partnership for Premiums and Gifts)

http://www.ippag.net/code\_of\_conduct.html?PHPSESSID=80e188610136d1711 8c2c2ab420e02f9

Code of conduct from IPPAG (International Partnership for Premiums and Gifts), an international consortium of companies specialised in promotional merchandise.



### Code of business practices by ICTI (International Council of Toys Industries) June 2001

http://www.toy-icti.org/info/codeofbusinesspractices.html

ICTI (International Council of Toys Industries) promotes international toy safety standards and a responsible attitude to advertising and marketing



### **Code of conduct by PPP (Plateform Promotional Products)**

http://www.ppp-online.nl/assets/.../PPP MVO Certificatieschema voor druk.do

The Platform Promotional Products (PPP) is a Netherland Association of business in the trade of promotional products founded in autumn 2002, that has 300 members. Members commit themselves to signing the Code of Conduct.



### Standard ISO 14000 (International Standard Organisation)

http://www.iso.org/iso/iso 14000 essentials

The ISO 14000 family addresses various aspects of environmental management

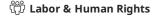


### **International Labor Organization's Fundamental Conventions**

http://www.ilo.org/wcmsp5/groups/public/---ed\_norm/---declaration/documen ts/publication/wcms 095895.pdf



The Governing Body of the International Labour Office has identified eight Conventions as fundamental to the rights of human beings at work. These rights are a precondition for 12 the others in that they provide a necessary framework from which to strive freely for the improvement of individual and collective conditions of work.



### Standard Social Accountability 8000 (SA8000)

http://www.sa-intl.org/index.cfm?fuseaction=Page.viewPage&pageId=617&pa rentID=473

SA8000 is a global social accountability standard for decent working conditions, developed and overseen by Social Accountability International (SAI).



### **GRI - Logistics & Transportation sector supplement, Pilot** Version 1.0 - May 2006

http://www.globalreporting.org/ReportingFramework/SectorSupplements/Logi  $\underline{stics} \underline{AndTransportation}/\underline{Logistics} \underline{AndTransportation.htm}$ 

The Logistics and Transportation Sector Supplement addresses the key sustainability issues for this sector. It has been designed for general use by companies operating within the sector using different means of transportation.



### Charte 2FPCO (fédération française des professionnels de la communication par l'objet)

http://www.2fpco.com/adhesion.html

The Fédération Française des Professionnels de la Communication par l'objet (2FPCO) is a French Association of Promotional items companies. It has developped a chart that all member of the association has to



### **Universal Declaration of Human Rights**

http://www.un.org/Overview/rights.html



Regulatory

The Universal Declaration of Human Rights (UDHR) is an advisory declaration adopted by the United Nations General Assembly (10 December 1948)



### Standard OHSAS 18001 (Occupational Health and Safety **Assessment Series**)

http://www.ohsas-18001-occupational-health-and-safety.com/index.htm

OHSAS 18000 is an international occupational health and safety management system specification.





### **Foreign Corrupt Practices Act of 1977**

http://www.usdoj.gov/criminal/fraud/fcpa/



The Foreign Corrupt Practices Act of 1977 (FCPA) prohibits payments, gifts, or Practices Act contributions to officials or employees of any foreign government or government-owned business for the purpose of getting or retaining business.



### **United Nations Global Compact (10 principles)**

http://www.unglobalcompact.org/AboutTheGC/TheTenPrinciples/index.html

The Global Compact asks companies to embrace, support and enact, within their sphere of influence, a set of ten principles in the areas of human rights, labour standards, the environment, and anti-corruption:



### Standard Global Reporting Initiative's (GRI)

http://www.globalreporting.org/Home

The GRI is a network-based organization, that has set out the principles and indicators that organizations can use to measure and report their economic, environmental, and social performance.



### Carbon disclosure project

https://www.cdp.net

CDP is an international, not-for-profit organization providing the only global system for companies and cities to measure, disclose, manage and share vital environmental information.



### **United Nations Convention against Corruption (UNCAC)**

http://www.unodc.org/unodc/en/treaties/CAC/index.html



The UNCAC is the first leg12y binding international anti-corruption instrument. In its 8 Chapters and 71 Articles, the UNCAC obliges its States Parties to implement a wide and detailed range of anti-corruption measures affecting their laws, institutions and practices.



### **OECD** guidelines for multinational enterprises

http://www.oecd.org/about/0,2337,en 2649 34889 1 1 1 1 1,00.html

The Guidelines are recommendations addressed by governments to multinational enterprises operating in or from adhering countries. They provide voluntary principles and standards for responsible business conduct in a variety of areas including employment and industrial relations, human rights, environment, information disclosure, combating bribery, consumer interests, science and technology, competition, and taxation.



### Standard ISO 26000 (International Standard Organisation)

http://www.iso.org/iso/pressrelease.htm?refid=Ref972

The future International Standard ISO 26000, Guidance on social responsibility, will provide harmonized, glob12y relevant guidance based on international consensus among expert representatives of the main stakeholder groups and so encourage the implementation of best practice in social responsibility worldwide.





### Sources

1- Why Sustainability Makes Business Sense

http://www.environmentalleader.com/2014/09/09/why-sustainability-makes-business-sense/

2- PwC'sNextGen: A Global Generational Study

http://www.pwc.com/en\_GX/gx/hr-management-services/pdf/pwc-nextgen-study-2013.pdf

3- ITUC Global Poll 2012

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4- Workplace Violence and Harassment: A European Picture

https://osha.europa.eu/en/publications/reports/violence-harassment-TERO09010ENC/

5- Global Fraud Report-Kroll

http://www.economistinsights.com/sites/default/files/FraudReport\_English-UK\_September07.pdf

6- Going for Coke

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